



Ramon Tafoya Elementary
School Site Council (SSC) 11-29-18 Meeting Minutes

Meeting Date: November 29, 2018	Meeting Location: Room C-1
Starting Time: 4:30 pm	Ending Time: 5:30 pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Notes
1. Call to Order (1 minute)	None	Chair Val Krist	Meeting officially called to order at 4:38 pm
2. Roll Call (1 minute)	None	Secretary Jen Buzolich	All members present signed in and a quorum was reached. Danielle Sharp, WJUSD Coordinator, was also present.
3. Additions/Changes to Agenda (2 min.)		Chair Val Krist	No additions or changes
4. Reading and Approval of Minutes (3 min.)		Secretary Jen Buzolich	Minutes from the October 11, 2018 meeting were presented and reviewed. Motion made by Jen Buzolich to approve the minutes. Motion seconded by Sue Patterson. All voting members voted in favor and the minutes were approved.
5. Reports of Officers and Committees (5 min.)		Chair Val Krist	No reports at this time. However, Ms. Kasta shared about upcoming PTA events: Butter Braid fundraiser ends 11-30-18, Movie Night 11-30-18, and PTA Friday morning meeting on 11-30-18 also.
6. Public Comment (5 min.)	*Not Applicable	Chair Val Krist	Jen Buzolich, parent: requested SSC revisit the School Safety Plan at a future meeting.

*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.

7. Unfinished Business (7 min.)		Principal	Ms. Kasta shared further data regarding discipline that was not present in the Site Plan.
--	--	------------------	---

			<p>Suspension rate is low and has been decreasing yearly. Alternate forms of correction and intervention are in place. Weekly support meetings take place with intervention team on how to best support students. She explained the levels of behavior violations: minor behavior incidents, suspendable offenses, and expellable offenses. There were 7 students suspended last year.</p> <p>Ms. Kasta also shared a district safety committee is convening on February 22 at 3:30 at the WJUSD. All are welcome to attend. The WJUSD flip charts will be coming and staff training roll out to come. Regular drills are scheduled throughout the year. ALICE, active shooter training, is coming to WJUSD and staff will be trained.</p>
<p>8. New Business (35 min.) a) Review State Assessment Data and CA Dashboard b) Introduce the SPSA, including organization of the document and specific goals and actions.</p>		<p>Chair Val Krist/ Principal Alison Kasta</p>	<p>SPSA: Ms. Kasta explained the purpose and role of the SPSA document and the SSC’s role in its development. The document was provided to SSC members and available for members of the public as well as a summary document. SSC reviewed the documents.</p> <p>Ms. Kasta shared more about the data used to guide the development of the SPSA and statewide assessment data was presented. Ms. Sharp explained how she will be supporting school teams throughout the year to assist in their response to the assessment data. Research based strategies, data driven decisions and collaboration will be the focus of this work moving forward. SSC reviewed and discussed ELA and Math data. Grade level data can be</p>

			<p>disaggregated and viewed in a variety of ways to better plan and support instruction. Tafoya teams meet regularly for academic conferences with the intention of supporting each individual student with targeted instruction and intervention.</p> <p>Ms. Kasta asked SSC members to review relevant documents by the January meeting for further work and discussion by the SSC.</p>
<p>9. Adjournment (1 min.)</p>		<p>Chair</p>	<p>The next SSC meeting is scheduled for 1-24-19 with the School Safety Plan added to the agenda per the public comment request.</p> <p>Ms. Patterson motioned to close the meeting. Jen Buzolich seconded. Meeting closed at 5:32pm.</p>

Prepared By: Jen Buzolich
Date: 11-30-18
Sign in sheet attached.

